

Meeting Minutes

Sustainable Frenchtown

Wednesday, November, 9, 2016

Time: 6:00 - 6:30 PM

Location: Frenchtown Borough Hall

Meeting Agenda

Topic/Issue	Desired Meeting Outcome	Facilitator	Min.
Welcome	<ul style="list-style-type: none"> ● Introduce new members? ● Approve meeting minutes from September and October meetings ● Future meeting date for SF? ● Confirm process for recording and posting SF minutes 	Margaret	5 min
Sustainable Jersey certification	<ul style="list-style-type: none"> ● Guest: Nathan from HART on Idling Reduction ● Progress reports from Sustainable Frenchtown <ul style="list-style-type: none"> ○ Wildlife Action Plan ○ Community Outreach ○ Community Education ○ Complete Streets ● Creative Team report out 	Holly and action leaders	15
2017 priority actions	<ul style="list-style-type: none"> ● Dec 4th working meeting-- SAVE THE DATE! 	Margaret	5
Communications	<ul style="list-style-type: none"> ● Website and Facebook updates? 	Leigh And Laura?	5
Fundraising/Finance	<ul style="list-style-type: none"> ● Update on balance 	Margaret	2
Misc.	<ul style="list-style-type: none"> ● Anything what we missed or want to share? 	Holly	2

Meeting called to order at 6:00 PM

In attendance: Joel Boriak, Jim Meade, Holly Low, Margaret Waldock, Tom Woodruff, Leigh Marino, Mike Reino, Nathan Charron, Lacey Phelps, Keith Bobrowski

Minutes from the September and October meetings were approved by unanimous vote. We agreed that going forward, Adrienne Crombie would keep minutes for the Environmental Commission only, and Holly and Margaret would compile and record minutes for Sustainable Frenchtown.

Nathan Charron from Hart proposed a collaborative Anti idling campaign, that can earn us 10 points to Sustainable Jersey certification. He's done this at two schools but not at a municipality, this would be a pilot project with Frenchtown to implement an anti-idling campaign aimed at reducing air pollution and educating the public. We would develop an anti-idling plan and complete at least three out of five other actions proscribed by the sustainable jersey program. Nathan would support a team of volunteers to identify and set up monitoring stations, collect data, then implement a community education campaign. He noted that it would be beneficial to work with the school on this campaign, in terms of kids volunteers as data collectors and also reducing idling at the school at pick up times. Nathan can get signs from the state to install, but we could conduct a competition at the school for kids to design an anti-idling sign. Mike Reino also suggested that we utilize the boro's electronic information sign (with town approval). and we can recruit additional volunteer from the community. Boycott troop 721 Eagle Scouts also looking for community projects (John Mizin may be able to find out)

Nathan will fully support this program, he just needs volunteers, and the campaign would run from January - February; monitoring times are for an hour at a time, each day for a full week (five days).

Yard Sale Weekend - John Mizin got a \$37 donation for Sustainable Frenchtown through the Yard Sale weekend, gave it to Margaret.

Complete streets — Tom Woodruff presented an update on progress to compile the documents that Sustainable Jersey needs to approve this action. We've got at least two road projects that meet the requirements of our policy that we can document. Tom was waiting for the engineer to finish the report and asked Brad to reach out to the engineer. Mike Reino raised his hand to provide assistance and indicated he might be able to complete the report, saving time and money for the borough. They will follow up with each other after the meeting.

Wildlife action plan — Jim Meade and Joel Boriak were working with Brenda to finish up the required memo to personnel, they will get this done and uploaded to our Sustainable Jersey application prior to the deadline.

Forestry plan — Jim spoke with Donna Drewes at Sustainable Jersey to confirm what we needed to document and he uploaded course documentation, a mid term report, and CUs, and our tree cover goal. This action has been completed.

Environmental resources inventory — Debbie has done all the paperwork and we can get started. She starts with standard requirements, maps, and then works on the narrative and

context. She could use photos — Bill O'Brien has great photos, we should ask him to consider contributing some to our report.

officially we need at least one outreach meeting at end of the project with planning board, but earlier on, in the middle of the project, we might have a public meeting - February perhaps— to have maps, and we could have a community forum.

Margaret announced that we had landed on December 4th as the day for a working meeting to begin to plan for 2017 activities, she will talk to Kelly Pickering about having the meeting in the library

Joel suggested that rather than having a separate meeting time for Sustainable Frenchtown going forward, that we flip the meeting so that the environmental commission meets first, and sustainable frenchtown can meet after. We will try this for our December 13th meeting.

Meeting adjourned at 6:45 PM