

Frenchtown Shade Tree Commission  
Regular Meeting  
March 13, 2012

Chairman Robert Haver called the meeting to order at 5:30 pm and stated that all the requirements of the Open Public Meeting Law have been met.

### **OATH OF OFFICE**

Robert Haver administered the Oath of Office to William Sullivan. He accepted his Oath of Office.

### **ROLL CALL:**

Present: Robert Haver  
Geoff Stanley  
William Sullivan

Absent: Travis Boyd  
John Wagner

### **OLD BUSINESS**

#### **Town wide tree inventory & assessment**

Robert Haver noted that this is a continuation of what we were trying to do last year. William Sullivan stated that he will get to it. It is a priority on the list. Robert Haver commented that if you need help with it let him know.

#### **Tree replacement recommendations for FES**

Robert Haver stated that he spoke to John Wagner about this. They will be doing something for Arbor Day. John Wagner will provide a tree. He will give a presentation to the school on the benefits of trees and we will hand out saplings to the students. We will target one class. Robert Haver will contact the school about the program. He will get the time from David Bailey.

#### **Tree City USA Re-Certification – Completed**

Robert Haver reported that it was sent in. We are in our second year for that. He emailed it to Todd Wykoff when he emailed it to Brenda.

#### **NJDEP Annual Report – Completed**

Robert Haver noted that he received a letter from the DEP about the Annual Report. He does not know if it was handed in on time. He sent an email to Brenda Shepherd on it. He sent it to her the week ahead of time. The Mayor was required to sign it. He also has an email to Todd Wykoff. He will find out the status of it.

#### **Park cleanup, tree maintenance**

Robert Haver noted that we discussed some of this last year. He noted that every time he goes to the park, he drags limbs from the back to the front by the parking area. William Sullivan reported that he has talked to the new Councilwoman, Cathy Leach, about the park. He asked if there was any money reimbursed from FEMA. Robert Haver stated that he has not heard anything on it but understands that it was submitted for reimbursement. He added that there are trees in the back that need to be trimmed. William Sullivan stated that he will take a look at it. There are some hanging over the playground equipment. He spoke to Michael Atheras who would put something out there to get different organizations to help. William Sullivan stated that the Green Team is very active. Robert Haver noted that he

received an email that the Green Team wants to do something at the school on Arbor Day. Robert Haver will email Gerry St. Onge about the Green Team and the Arbor Day celebration. Geoffrey Stanley noted that the Green Team is doing a lot of different things. William Sullivan noted that the Borough gets points for Sustainable Certification so the Green Team is looking at doing things for those points. Responding to Geoffrey Stanley, Robert Haver stated that we do not have the manpower but may have money to coordinate a clean up at the park with the Green Team/Parks committee and Fire Department and an Arbor Day celebration at the school. If the Green Team wants to be part of the Arbor Day celebration, that would be fine.

### **APPROVAL OF MEETING MINUTES**

On motion by William Sullivan, seconded by Geoffrey Stanley and carried by unanimous favorable roll call vote, the Meeting minutes of March 13, 2012 were approved by favorable voice vote.

### **NEW BUSINESS**

#### **2012 Arbor Day event (Friday, April 27, 2012)**

Robert Haver noted that it was previously discussed in the meeting.

#### **Prioritized list of tree maintenance for 2012**

Robert Haver noted that this was previously discussed as well.

#### **Stump removal list for 2012**

Robert Haver reported that we have to identify where the stumps are. He knows where the ones are for the last two years. William Sullivan stated that when mapping everything else, he can map the stumps as well and places to put new trees. It will be done as part of the inventory.

#### **Town wide tree planting location map**

Responding to Geoffrey Stanley, William Sullivan commented that he will make a list of where trees are required and then prioritize what we want to do. Robert Haver stated that we can plant a tree where we want as long as it is in a right of way or in the park or on public property. If we are going to do it in front of someone's house, we will talk with them first.

### **CORRESPONDENCE/ANNOUNCEMENTS**

Robert Haver stated that there is no correspondence. He added that the members are required to provide the Borough with Financial Disclosure Statements.

Robert Haver stated that he will be researching grant opportunities for the Shade Tree Commission.

### **ADJOURNMENT:**

Meeting was adjourned by unanimous favorable voice vote at 6:00 p.m. on motion by William Sullivan and seconded by Geoffrey Stanley.

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Robert E. Haver II, Chairman  
Shade Tree Commission