

Frenchtown Shade Tree Commission
Reorganization Meeting
January 10, 2012

Chairman Robert Haver called the meeting to order at 7:30 pm and stated that all the requirements of the Open Public Meeting Law have been met.

ROLL CALL:

Present: Travis Boyd
Robert Haver
William Sullivan

Absent: Geoff Stanley
John Wagner

NOMINATION OF CHAIRMAN

On motion by William Sullivan, seconded by Travis Boyd, and approved by unanimous favorable roll call vote, the Shade Tree Commission nominated Robert Haver as Chairman of the Shade Tree Commission.

RESOLUTION

Resolution #2011-01 – Meeting Dates

Robert Haver noted that we are scheduling meetings for each month this year staying with Tuesday but the only change is the meetings will start at 5:30 pm. On motion by William Sullivan, seconded by Travis Boyd, the Shade Tree Commission approved by favorable roll call vote, Resolution #2012-02 as follows:

R E S O L U T I O N #2012-01

Annual Meeting Dates

BE IT RESOLVED by the Shade Tree Commission of the Borough of Frenchtown, County of Hunterdon, State of New Jersey, that pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., that the following regular meetings be scheduled for 2012, and the Reorganization meeting in January 2013:

Tuesday, March 13
Tuesday, April 10
Tuesday, May 8
Tuesday, June 12
Tuesday, July 10
Tuesday, August 14
Tuesday, September 11
Tuesday, October 9
Tuesday, November 13
Tuesday, December 11
Tuesday, January 8, 2013 - Reorganization

BE IT FURTHER RESOLVED that all meetings will be held at Borough Hall, 29 Second Street, Frenchtown, NJ, 08825 at 5:30 PM prevailing time.

Borough of Frenchtown

By Robert E. Haver II
Shade Tree Commission Chairman

ATTEST:

Brenda S. Shepherd
Shade Tree Commission Secretary

Resolution #2012-02 – Newspapers

On motion by William Sullivan, seconded by Travis Boyd, the Shade Tree Commission approved by favorable roll call vote, Resolution #2012-02 as follows:

R E S O L U T I O N #2012-02

Designation of Official Newspaper

BE IT RESOLVED by the Shade Tree Commission of the Borough of Frenchtown, County of Hunterdon, State of New Jersey, that pursuant to N.J.S.A. 40:53-1 et seq. The Hunterdon County Democrat be designated as the Official Newspaper. Official notices may also be published in the Courier News, the Express Times and the Newark Star Ledger to meet time requirements.

Borough of Frenchtown

by:
Shade Tree Commission Chairman

ATTEST:

Brenda S. Shepherd
Shade Tree Commission Secretary

OLD BUSINESS

Items to still be addressed for 2011

Robert Haver noted that we have accomplished a lot of things in 2011. We will need to get together a list of trees to target for this year. William Sullivan noted that he will do that. Robert Haver stated that if you run into issues, he will go out with John Wagner. This will cover the tree inventory and assessment as well.

Educational training

Chairman Haver noted that we met all of our education training this year.

Tree maintenance

Chairman Haver stated that we did Fiebig's tree and we did the storm work. He talked to Brenda Shepherd about what to give to the Mayor for FEMA reimbursement for the storm damage. The two trees that are scheduled to be done on Fifth and Eighth Streets were not included in the price of the storm damage. Those trees will cost approximately \$1,000.00. He would like to use up the grant to do those trees. We should get some money back from FEMA. William Sullivan suggested that we use the FEMA money that we get back to continue the maintenance of the trees in the park. Responding to Robert Haver, William Sullivan stated that he checked about that in the class he took and parkland is automatically included. We are responsible for everything in the right of way and everything in the municipal parks. Robert Haver stated that we can give a list to Tom Karkas for work in the park depending on the 2012 budget. William Sullivan noted that the cost to maintain those trees can absolutely come out of the Shade Tree Commission budget. Robert Haver stated that there are a lot of branches that have fallen in the park. Perhaps the public works can clean that up. William Sullivan stated that the public works department has accumulated hundreds of hours of comp time and they are just getting caught up. Robert Haver stated that we do not get a lot of money at \$2.00 per capita and it would be helpful if they could clean that up. If it was not for the work in the park after the storm, we would have had a few thousands of dollars left. Tom Karkas had a lot of work to do for us last year. We will have to make do this year. He would like to plant some trees this year as we have been taking down a lot of trees.

APPROVAL OF MEETING MINUTES

On motion by Travis Boyd and seconded by William Sullivan and carried by favorable voice vote, the Shade Tree Commission approved the minutes of the October 11, 2011 regular meeting and October 27, 2011 special meeting.

NEW BUSINESS

Discussion on upcoming Annual Report

Robert Haver noted that he will need a list of the CEU credits earned in the fall and who took the CORE class. Travis Boyd, William Sullivan and Geoff Stanley all received 4 CEU credits. Robert Haver added that we will have to determine who will be taking what courses this year. He added that William Sullivan and Mike Reino have the CORE training for the Borough requirement and John Wagner and himself have it for the Shade Tree Commission. He noted that he received in-kind services from the Department of Public Works and that was \$10,000.00. He will need to break that out with equipment cost and man hours.

2012 Arbor Day event (Friday, April 27, 2012)

Robert Haver stated that John Wagner will set that up again and Geoff Stanley will also attend. Last year we handed out saplings to the second and third graders and did a tree planting outside. It was a great event. Robert Haver noted that David Bailey from the school called him to inform him that one of the trees in the back of the school by Milford Road cracked during the storm. He is looking for a suitable replacement and recommendations. Maybe, we could do that for Arbor Day as well. We could also hand out saplings to the second graders this year. William Sullivan stated that perhaps we could get the eighth graders involved. Robert Haver stated that he tried to get the

Delaware Valley High School environmental club involved last year but it fell through because of a paperwork problem.

CORRESPONDENCE/ANNOUNCEMENTS

None

ADJOURNMENT:

Meeting was adjourned by unanimous favorable voice vote at 8:00 p.m. on motion by William Sullivan and seconded by Travis Boyd.

Robert E. Haver II, Chairman
Shade Tree Commission