

CALL TO ORDER

Mayor Myhre called the meeting to order at 7:30 p.m. and stated that in compliance with the “Open Public Meetings Act” this Meeting was duly noticed to the Hunterdon County Democrat on January 14, 2016 and the Express Times on January 14, 2016; the Agenda has been posted at Borough Hall and distributed to the Courier News, the Express Times, the Hunterdon County Democrat, and the Star Ledger on July 6, 2016.

FLAG SALUTE

Mayor Myhre asked everyone to stand for the flag salute.

ROLL CALL

Present for the Meeting:

John Hindman
Michele Liebttag
Jack Opdyke
Caroline Scutt
William Sullivan

Absent from Meeting:

Cathy Leach

Attorney Albert Cruz and Borough Clerk, Brenda S. Shepherd, were present for the Meeting. Seven members of the public were also present.

PUBLIC COMMENTS

The Council approved to open the public comment session.

Liz Johnson of 19 Second Street stated that the Borough is purchasing trash cans for the downtown. She noticed animals in the cans by the river. She requested that the Borough get trash cans that animals cannot get in. Michele Liebttag responded that they met with a vendor and we are working on placing the order. It has a bonnet top and she believes it will address the animal issue. We want to have them in place for Riverfest.

Responding to Liz Johnson in reference to John’s law, Mayor Myhre stated that this is something that was passed a while ago by the legislature. The Prosecutor wants all municipality to establish standards for DUI arrests.

Mayor Myhre requested to moved Item (d) Eagle Scouts Project overview – Ethan Liebross up on the agenda. The Council consented. Mayor Myhre introduced Ethan Liebross, an Eagle Scout candidate, to provide his special presentation on his proposal for the Borough Park.

Ethan Liebross provided his proposal which is attached to this set of minutes. Ethan Liebross noted that he basically is proposing to renovate the bathrooms at Frenchtown Park and would like to do this in the fall. He wants to make the bathrooms ADA compliant. It requires that he meet with an architect to see if it will require one or two bathrooms. He may also need to order new toilets and appliances. He noted that the materials required are on the second page of his proposal. He will need 15 people, the building inspector, architect, certified plumber and electrician. The scouts will

do the demolition. He is looking at different contractors to help with the project and will need permit fees and labor costs for the contractors. The other item needed is a porta potty. He has a fundraising plan to raise \$2,500.00. He asked if the town would be able to donate anything toward the project? Ethan Liebross commented that once all the permits are in place, he will set a start date and finalize all materials need including the porta potty.

Mayor Myhre asked how long the construction is anticipated to take? Ethan Liebross responded that it will take approximately two weeks and he would like to do it in the fall. William Sullivan commented that the Park is closes November 1st. You may not need the expense of a porta potty. You will have until April 1st when the park opens to complete the project. William Sullivan added that he would like to see it remain as two bathrooms. The Council agreed. Mayor Myhre noted that he will contact the CFO to see if there is money in the capital budget.

Having no other public comments, the Mayor and Common Council closed the public comment session.

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Governing Body and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

On motion by Jack Opdyke, seconded by Michele Liebttag and carried by unanimous favorable roll call vote, the Mayor and Common Council approved the consent agenda approving the bills list of 7/6/16 as attached, the minutes of the Special Meeting of May 23, 2016, the Executive Session minutes of May 23, 2016 and the Regular meeting minutes of June 1, 2016 and Resolutions #2016-80 and #2016-81 as follows:

RESOLUTION NO. 2016 - 80

APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION (N.J.S.A. 40A:4-87)

WHEREAS, N.J.S.A. 40A:4-87 provides the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality where such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Borough of Frenchtown, in the county of Hunterdon, State of New Jersey, hereby requests the Director of Division of Local Government Services to approve the insertion of an item of revenue, Clean Communities Grant, in the budget of the year 2016 in the sum of \$4,500.42 which item is now available as revenue from the State of New Jersey, Solid Waste Administration.

BE IT FURTHER RESOLVED that the like sum of \$4,500.42 is hereby appropriated under the caption "Clean Communities Grant"; and

BE IT FURTHER RESOLVED that the above is a result of a revenue from the State of New Jersey, Solid Waste Administration in the amount of \$4,500.42.

Attest:

July 6, 2016

Brenda S. Shepherd, RMC
Borough Clerk

Brad Myhre

RESOLUTION 2016-81

RESOLUTION AUTHORIZING REFUND OF THE OFF DUTY POLICE OFFICER'S ESCROW ACCOUNT BALANCE REMAINING FOR RCW CONTRACTING INC. IN THE AMOUNT OF \$3,127.12

WHEREAS, RCW Contracting Inc. required the services of Off Duty Police Officers for the Tenth Street Water Main replacement Project; and

WHEREAS, RCW Contracting Inc. posted \$7,500.00 in the Off Duty Police Officer's Escrow account for these services; and

WHEREAS, RCW Contracting Inc. has completed the project and no longer requires the services of Off Duty Police Officers; and

WHEREAS, RCW Contracting Inc. is requesting a refund of the \$3,127.13 remaining in the Off Duty Police Officer's Escrow account; and

WHEREAS, Chief Financial Officer, Diane Laudenbach, has certified that \$3,127.12 is the remaining balance in that escrow account.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council, County of Hunterdon and State of New Jersey that the Chief Financial Officer be authorized to issue a check to the RCW Contracting, Inc. in the amount of \$3,127.12 for the remaining balance in RCW Contracting, Inc.'s Off Duty Police Officer's Escrow Account.

Brad Myhre, Mayor

Attest:
July 6, 2016

Brenda S. Shepherd, RMC
Borough Clerk

RESOLUTIONS

Resolution - #2016-82 - Audit Resolution

On motion by Jack Opdyke, seconded by Michele Liebttag and carried by unanimous favorable roll call vote, the Mayor and Common Council approved Resolution #2016-82 as follows:

BOROUGH OF FRENCHTOWN RESOLUTION 2016-82

WHEREAS, NJSA 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Audit Report for the year 2015 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to NJSA 40A:5-6, and a copy has been received by each member of the governing body, and

WHEREAS, R.S. 52:27BB-34 authorizes the Local finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and

WHEREAS, the Members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendation", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution certification shall be adopted by the Governing Body no later than forty-five days after receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as state aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of RS 52:27BB-52 to wit:

RS 52:27BB-52 - A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Common Council of the Borough of Frenchtown, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I, Brenda S. Shepherd, Borough Clerk of the Borough of Frenchtown do hereby certify that this is a true copy of the Resolution passed at the meeting held on July 6, 2016.

Brenda S. Shepherd, RMC
Borough Clerk

Resolution #2016-83 - Resolution authorizing expenditure from the Sewer Capital Improvement Fund for preliminary expenses for the televising of the sewer lines in the Borough of Frenchtown, County of Hunterdon and New Jersey

Sewer Plant Operator, Victor Gilardi, noted that he will be jetting the collection system in an attempt to located the loss of flow. Engineer Bradley is guiding him on the matter. Mayor Myhre requested that a letter be drafted to the NJDEP. He added that the resolution is to authorize expenditure from the sewer capital improvement fund for televising of the sewer lines. On motion by Jack Opdyke, seconded by Michele Liebttag and carried by unanimous favorable roll call vote, the Mayor and Common Council approved Resolution #2016-83 as follows:

RESOLUTION NO. 2016 - 83

RESOLUTION AUTHORIZING EXPENDITURE FROM THE SEWER CAPITAL IMPROVEMENT FUND FOR PRELIMINARY EXPENSES FOR THE TELEVISIONING OF THE SEWER LINES IN THE BOROUGH OF FRENCHTOWN, COUNTY OF HUNTERDON AND NEW JERSEY

WHEREAS, the New Jersey Local Finance Board, by regulation, permits municipalities to fund preliminary surveys, architects' fees, engineering costs, etc from the Capital Improvement Fund provided that the ultimate project could be funded by a bond ordinance; and

WHEREAS, the reconstruction of a sewer line is a bondable capital improvement with a useful life that exceeds the minimum of five (5) years.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Frenchtown, County of Hunterdon and State of New Jersey as follows:

Section 1. The Borough Council hereby establishes in the Sewer Capital Fund an account designated "Reserve for Preliminary Expenses – Televising of Sewer Lines in the amount of \$15,294.00.

Section 2. That all related services and costs could result in a project that would be bondable

Pursuant to NJSA 40A:2-1 et seq., having a useful life of not less than five (5) years.

Section 3. Upon completion of the project, any unused funds in said Reserve shall be returned

to the Capital Improvement Fund.

Brad Myhre, Mayor

Attest:

July 6, 2016

Brenda S. Shepherd, RMC
Borough Clerk

Resolution #2016-84 - Resolution creating a Sign Ordinance Review Committee in the Borough of Frenchtown

Mayor Myhre noted that we have been talking about the sign ordinance in Frenchtown. It is onerous and confusing. Small businesses are going through a great deal to understand the ordinance and to put up a sign. He spoke with the Planning Board Chairman and they support this committee because the Planning Board agrees that the sign ordinance needs to be reviewed. The committee will report back in 60 days. On motion by Jack Opdyke, seconded by Michele Liebttag and carried by unanimous favorable roll call vote, the Mayor and Common Council approved Resolution #2016-84 as follows:

Resolution #2016-84

**Resolution creating a Sign Ordinance Review Committee
in the Borough of Frenchtown**

Whereas, the Borough's Land Use Ordinance requires approval of signage in the Borough of Frenchtown; and

Whereas, the Council of the Borough of Frenchtown believes it is in the best interest of the municipality to have its citizens participate in reviewing the Sign Ordinance for comments and recommendations; and

Whereas, the Council believes that the best mechanism for receiving input from those citizens is to have their direct involvement in developing recommendations of suggested changes by establishing a Sign Ordinance Review Committee.

Now, therefore, be it Resolved that the Borough Council of Frenchtown create a Sign Ordinance Review Committee to make recommendations to the Council as to the Sign Ordinance.

Now, therefore, be it Resolved that the Review Committee be comprised of no more than eight members in total consisting of: the Mayor, a Council Member appointed by the Council, three Planning Board Members appointed by the Planning Board Chair, two members of the public appointed by the Mayor and a representative of the Frenchtown Business and Professional Association appointed by the Association.

Be it further Resolved that the Review Committee shall submit a report on the Review Committee's recommendations to the Council within sixty days after all of the Review Committee Members have been appointed.

By _____
Brad Myhre, Mayor

Dated: July 6, 2016

ATTEST:

Brenda S. Shepherd, RMC
Borough Clerk

ORDINANCES:

Ordinance #771 – An Ordinance of the Borough of Frenchtown Amending Section 404, titled “ Regulations for R4-A Central Commercial Zone, Subsection 404.B, titled “Permitted uses:, more specifically Subsection 404.B.2 to include an Additional Use; Namely, “N. Tattoo Studios” of the Land Use Ordinance (Introduction)

Attorney Cruz noted that the ordinance is adding new section N to Section 404 of the Land Use Ordinance to add tattoo studios to the Central Commercial Zone. If the Council would like it included in the other commercial districts, the ordinance would have to be revised. Mayor Myhre added that he informed the Planning Board Chairman that this ordinance would be coming to the Planning Board. It is the desire of the Council to treat tattoo shops as another

business in town. Attorney Cruz noted that the ordinance will go to the Planning Board to determine if it is consistent with the master plan. If the Planning Board's determination is "no", the Governing Body will make the final decision. If the Planning Board finds that the ordinance is not consistent with the Master Plan, the Council can adopt the ordinance and a separate resolution for the reasons which is why he attached the articles. Mayor Myhre noted that he spoke to Rich Cahill and Rich Cahill said the he would only be in the downtown area. The Council decided to leave the ordinance as drafted. On motion by Jack Opdyke, seconded by Michele Liebtag and carried by unanimous favorable roll call vote, the Mayor and Common Council approved to introduce Ordinance #771 as follows:

ORDINANCE #771

AN ORDINANCE OF THE BOROUGH OF FRENCHTOWN AMENDING SECTION 404, TITLED "REGULATIONS FOR R-4A CENTRAL COMMERCIAL ZONE", SUBSECTION 404.B., TITLED "PERMITTED USES", MORE SPECIFICALLY SUBSECTION 404.B.2 TO INCLUDE AN ADDITIONAL USE; NAMELY, "N. TATTOO STUDIOS", OF THE LAND USE ORDINANCE.

WHEREAS, tattoos have come to be recognized as an art form; and

WHEREAS, approximately one (1) in five (5) Americans has a tattoo, with higher rates within younger Americans; and

WHEREAS, on May 8, 2013, the New York Times featured an article titled "Tattooing Makes Transition from Cult to Fine Art"; and

WHEREAS, on December 3, 2015, The Atlantic featured an article titled "Highbrow Ink"; and

WHEREAS, these two (2) articles are only a sampling of the literature recognizing tattoos as art; and

WHEREAS, Section 404.B. of the Borough of Frenchtown Land Use Ordinance allows "Art/craft galleries and stores" but does not include tattoo studios; and

WHEREAS, the Mayor and Council of the Borough of Frenchtown hereby recognize tattoos as an art form and desire to amend the Land Use Ordinance to allow tattoo studios as a permitted use in the R-4A Central Commercial Zone.

NOW, THEREFORE, BE IT ORDAINED by the Mayor Common Council of the Borough of Frenchtown, County of Hunterdon, State of New Jersey, that Section 404, titled "Regulations for R-4A Central Commercial Zone", Subsection 404.B, titled "Permitted Uses", more specifically Subsection 404.B.2, is amended to include an additional use; namely Subsection n. Tattoo studios:

Section 1. Section 404.B.2 is amended as follows:

2. The following services uses, provided no single establishment shall have a gross floor area exceeding 2,500 square feet or the area of the first floor of any building existing as of January 1, 2000, whichever is less:

n. Tattoo studios shall be permitted only in the R-4A Central Commercial Zone and no other zones.

Section 2. Severability.

If any article, section, sub-section, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect.

Section 3. In the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Borough of Frenchtown, the provisions hereof shall be determined to govern. All other parts, portions and provisions of the Land Use Ordinance of the Borough of Frenchtown are hereby ratified and confirmed, except where inconsistent with the terms hereof.

Section 4. After introduction, the Borough Clerk is hereby directed to submit a copy of the within Ordinance to the Planning Board of the Borough of Frenchtown for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A. 40:55D-64. The Planning Board is directed to make and transmit to the Borough Council, within 35 days after referral, a report including identification of any provisions in the proposed ordinance which are inconsistent with the master plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

Section 5. This Ordinance shall take effect immediately upon (1) adoption; (2) publication in accordance with the laws of the State of New Jersey; and (3) filing of the final form of adopted ordinance by the Clerk with the Hunterdon County Planning Board pursuant to N.J.S.A. 40:55D-16.

Brad Myhre, Mayor

ATTEST:

Brenda Shepherd, RMC, Borough Clerk

Ordinance #772 – John’s Law (Introduction)

On motion by Jack Opdyke, seconded by Michele Liebttag and carried by unanimous favorable roll call vote, the Mayor and Common Council approved to introduce Ordinance #772 as follows:

ORDINANCE #772

ORDINANCE REGARDING PERSONS ARRESTED FOR
DRIVING UNDER THE INFLUENCE OF ALCOHOL OR
DRUGS

BE IT ORDAINED by the Mayor and Common Council of the Borough of Frenchtown, in the County of Hunterdon and in the State of New Jersey as follows:

WHEREAS, pursuant to N.J.S.A. 39:4-50.22, commonly known as "John's Law," a law enforcement agency arresting a person for a violation of N.J.S.A. 39:4.50, driving under the influence of alcohol or drugs, may release said person to an individual summoned by the arrestee to transport or accompany the arrestee from the premises of a law enforcement agency; and

WHEREAS, in situations where the arrestee is unable to summon an individual to transport or accompany the arrestee from the premises of a law enforcement agency pursuant to N.J.S.A. 39:4-50.22, that the arrestee may present a danger to self or others if provisions are not made for the arrestee's protective custody; and

WHEREAS, pursuant to N.J.S.A. 40:48-1.3, a municipality may enact an ordinance providing that person arrested for a violation of the provisions of N.J.S.A. 39:4-50, driving under the influence of alcohol or drugs, shall be held in protective custody at an appropriate police or other facility where the arrestee's condition may be monitored until the arrestee is no longer a danger to himself or others, and that municipalities have additional authority under N.J.S.A. 40:48-1(34) to provide protective custody for persons arrested for operating a motor vehicle in violation of N.J.S.A. 39:4-50, driving under the influence of alcohol or drugs; and

WHEREAS, it is recognized that it is an inefficient use of police resources to require that protective custody be held at the police station, and that the Hunterdon County Jail, among other places, could be a more appropriate facility within which to monitor the arrestee's condition until the arrestee is no longer a danger to himself or others;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Frenchtown, County of Hunterdon, State of New Jersey, as follows:

Section 1. Detention of Person Arrested For Driving Under the Influence.

a. A person who is arrested for a violation of the provisions of N.J.S.A. 39:4-50 shall be held in protective custody at an appropriate police or other facility where the arrestee's condition may be monitored until the arrestee is no longer a danger to himself or others, which is defined as when the arrestee's blood alcohol is less than 0.05% and the arrestee is no longer under the influence of any intoxicating liquor or narcotic or hallucinogenic or habit-forming drug to the extent that the arrestee's faculties are impaired. The officer or other person

holding the arrestee shall release the arrestee from protective custody when the arrestee no longer is a danger to himself or others. In no event shall the arrestee be held in protective custody for a period of longer than eight (8) hours without providing the arrestee an appropriate hearing.

b. Notwithstanding the provisions of section 1a of this ordinance, provided that it is not a detriment to the public safety, the officer or other person holding the arrestee may, because of the age, health or safety of the arrestee, release the arrestee pursuant to the provisions of section 1d of this ordinance, or provide an appropriate alternative to protective custody. The Borough of Frenchtown shall not be subject to liability if a person is released from custody pursuant to the provisions of this section.

c. For the purposes of this ordinance, an appropriate facility shall include a police station, the Hunterdon County Jail or, if the arresting officer deems appropriate, a

hospital that has supervisory measures in place to ensure that the arrestee will not be released until such time as the arrestee is no longer a danger to himself or others as defined in section 1a of this ordinance.

d. Whenever a person is summoned by or on behalf of a person who has been arrested for a violation of N.J.S.A. 39:4-50 or N.J.S.A. 39:4-50.4a in order to transport or accompany the arrestee from the premises of the officer or other person holding an arrestee, the officer or other person shall provide that person with a written statement advising him of his potential criminal and civil liability for permitting or facilitating the arrestee's operation of a motor vehicle while the arrestee remains intoxicated. The person to whom the statement is issued shall acknowledge, in writing, receipt of the statement, or the officer or other person holding the arrestee shall record the fact that the written statement was provided, but the person refused to sign an acknowledgment.

e. Nothing in this ordinance shall impose any obligation on a physician or other health care provider involved in the treatment or evaluation of the arrestee.

Section 2. Impounding Vehicles.

a. Whenever a person has been arrested for a violation of N.J.S.A. 39:4-50 or N.J.S.A. 39:4-50.4a, the Borough of Frenchtown Police Department shall impound the vehicle that the person was operating at the time of arrest.

b. A vehicle impounded pursuant to this ordinance shall be impounded for a period of twelve (12) hours after the time of arrest or until such later time as the arrestee claiming the vehicle meets the conditions for release in section 2d of this ordinance.

c. A vehicle impounded pursuant to this ordinance may be released to a person other than the arrestee prior to the end of the impoundment period only if:

- (1) The vehicle is not owned or leased by the person under arrest and the person who owns or leases the vehicle claims the vehicle and meets the conditions for release in section 2d of this ordinance; or

(2) The vehicle is owned or leased by the arrestee, the arrestee gives permission to another person, who has acknowledged in writing receipt of the statement required in N.J.S.A. 39:4-50.22(1) to operate the vehicle and the conditions for release in section 2d of this ordinance are met.

d. A vehicle impounded pursuant to this ordinance shall not be released unless the person claiming the vehicle:

(1) Presents a valid operator's license, proof of ownership or lawful authority to operate the motor vehicle, and proof of valid motor vehicle insurance for that vehicle;

(2) Is able to operate the vehicle in a safe manner and would not be in violation of Title 39 of the Revised Statutes; and

(3) Meets any other conditions for release established by the Borough of Frenchtown Police Department.

All ordinances or parts of ordinances deemed to be inconsistent with this ordinance are hereby repealed

This Ordinance shall take effect immediately upon final passage and publication according to law.

Brad Myhre, Mayor

ATTEST:

Brenda S. Shepherd, RMC, Borough Clerk

**Ordinance #773 – Amendment to the 2016 Court Salary and Wage Ordinance
(Introduction)**

Mayor Myhre noted that the Court wrote that they made a mistake with its original budget so we are amending the salary and wage ordinance to correct that mistake. On motion by Jack Opdyke, seconded by Michele Liebttag and carried by unanimous favorable roll call vote, the Mayor and Common Council approved to introduce Ordinance #773 as follows:

ORDINANCE # 773

AN ORDINANCE
TO AMEND THE SALARY & WAGES
OF CERTAIN OFFICIALS AND EMPLOYEES

OF THE JOINT MUNICIPAL COURT OF THE DELAWARE VALLEY
FOR THE YEAR 2016

BE IT ORDAINED by the Mayor and Common Council of the Borough of Frenchtown as follows:

1. The following salary rates for the year 2016 are hereby amended for the following designated officials and employees the Joint Municipal Court of the Delaware Valley:

Court Administrator ----- \$32,240.00

This Ordinance shall take effect immediately upon Final Passage and action as required by law.

Brad Myhre, Mayor

Attest:

Brenda S. Shepherd, RMC
Borough Clerk

Ordinance #774 – Amendment to the 2016 Salary and Wage Ordinance for certain Borough officials and employees for the year 2016 (Introduction)

Mayor Myhre noted that he requested the salary and wage ordinance be amended because we will move forward to hire a library assistant. We are putting a range in the ordinance for parity as the current rate is low. On motion by Jack Opdyke, seconded by Michele Liebttag and carried by unanimous favorable roll call vote, the Mayor and Common Council approved to introduce Ordinance #774 as follows:

ORDINANCE #774

**AN ORDINANCE
TO AMEND THE SALARY & WAGES
OF THE CERTAIN BOROUGH OFFICIALS AND EMPLOYEES FOR THE YEAR 2016**

BE IT ORDAINED by the Mayor and Common Council of the Borough of Frenchtown as follows:

1. The following hourly rates for the year 2016 are hereby amended for the following designated officials and employees of the Borough of Frenchtown:

Library Assistant ----- \$11.00 - \$13.00

This Ordinance shall take effect immediately upon Final Passage and action as required by law.

Brad Myhre, Mayor

ATTEST:

Brenda S. Shepherd, RMC
Borough Clerk

Ordinance #775 - An Ordinance of the Borough of Frenchtown amending section 803, titled "Enforcement", Subsection 803.b., titled "Construction Permits", to add a new Subsection 803.b.4 specifying the circumstances when a Zoning Permit is required, of the Land Use Ordinance (Introduction)

Attorney Cruz stated that in order to obtain a construction permit, it is a two step process. You must obtain a zoning permit before a construction permit is issued. This is creating delays. This ordinance limits zoning permit requirements for change of use, etc. Mayor Myhre commented that we have not received a response from the zoning officer as to whether it conforms with what the zoning officer wants to do. He recommended that the Council table the ordinance until the Council receives a response from the zoning officer.

NEW BUSINESS

Appointment to the Open Space Advisory Committee -

Mayor Myhre stated that he wishes to make the following appointments to the Open Space Advisory Committee:

1. Jeanine Fenlon - 3 year term
2. Holly Low - Environmental Commission liaison 2 year term
3. Margaret Waldock - 3 year term
4. Bryan Davison - 2 year appointment
5. Rocco Musolino - 3 year term - Planning Board Liaison

On motion by Michele Liebttag, seconded by William Sullivan and carried by unanimous favorable roll call vote, the Mayor and Common Council approved the appointments to the Open Space Advisory Committee as listed above.

Approval of the 4-Day Walking Pilgrimage from St. Peter and Paul Church through Frenchtown on August 12 from 3-5 pm.

On motion by Michele Liebttag, seconded by John Hindman and carried by unanimous favorable roll call vote, the Mayor and Common Council approved the 4-Day Walking Pilgrimage from St. Peter and Paul Church through Frenchtown on August 12 from 3-5 pm.

Resignation of Faye Johnson from the Frenchtown Library Board

Mayor Myhre noted that we have received a resignation letter from Faye Johnson from the Frenchtown Library Board. We appreciate her long time service. The Council thanked Faye Johnson for her services.

Approval of Social Affairs Permit for Frenchtown Lions Club on 7/30/16 at 3:00 pm.

On motion by Michele Liebttag, seconded by John Hindman and carried by unanimous favorable roll call vote, the Mayor and Common Council approved the Social Affairs Permit for the Frenchtown Lions Club on 7/20/16 at 3:00 pm.

Approval of the Eighth Street Block Party for August 27, 2016

On motion by John Hindman, seconded by Michael Liebttag and carried by unanimous favorable roll call vote, the Mayor and Common Council approved the Eighth Street Block Party for August 27, 2016.

OLD BUSINESS

Mayor Myhre reported that the residents on Route 513 are asking for the passing lane to be removed. The County Freeholders will in the near future be voting on it. It will take a resolution to eliminate the passing lane.

COUNCIL COMMENTS

Caroline Scutt reported that Bastille Day is July 16th. We will be kicking off the day with a Fashion Show. Officer Murphy has been a tremendous help. The field at Sunbeam Park is okay.

Michele Liebttag reported that National Night Out is scheduled for August 13th with fireworks to follow. The rain date is August 14th.

Jack Opdyke reported that Engineer Mike Nixen of Omni gave Tomar Construction until July 16th to complete the punchlist items.

Clerk Shepherd reported that she will need all Governing Body members to sign the Group Affidavit for the 2015 Audit.

CORRESPONDENCE/ANNOUNCEMENTS

None discussed.

ADJOURNMENT

Being no further business to come before the Mayor and Council, the meeting was adjourned at 8:22 pm on motion by William Sullivan, seconded by Jack Opdyke and carried by favorable voice vote.

Respectfully submitted,

Brenda Shepherd, RMC
Borough Clerk