

CALL TO ORDER

Mayor Myhre called the meeting to order at 7:30 p.m. and stated that in compliance with the “Open Public Meetings Act” this Meeting was duly noticed to the Hunterdon County Democrat on January 14, 2016 and the Express Times on January 14, 2016; the Agenda has been posted at Borough Hall and distributed to the Courier News, the Express Times, the Hunterdon County Democrat, and the Star Ledger on April 6, 2016.

FLAG SALUTE

Mayor Myhre asked everyone to stand for the flag salute.

ROLL CALL

Present for the Meeting:

Cathy Leach
Michele Liebttag
Jack Opdyke
Caroline Scutt
William Sullivan

Absent from Meeting:

John Hindman

Attorney Albert Cruz, and Borough Clerk, Brenda S. Shepherd, were present for the Meeting. 13 members of the public were also present.

PUBLIC COMMENTS

The Council approved to open the public comment session.

Don Seigle of Everittstown Road thanked Councilman William Sullivan for getting that street light taken down that has been shining in his house for 20 years. He observed that people are going slower since the light is not there. His wife counted the street lights from end of Frenchtown toward Clinton and there are 6 street lights. They are not cheap.

Henry Rey of Creek Road noted that Creek Road has holes and the water lays in the road. Public Works has brought stone there but they need to use a shovel to fill the holes. On Ridge Road, the ditches were not cleaned out and someone cleaned it out and left the debris in the road. There is also tree branches hanging in the road and you hit them with a truck. Mayor Myhre responded that William Sullivan will look into the issues of Creek Road. Drainage will be addressed with the Ridge Road Reconstruction project.

As to the sewer charges for the American Legion, Henry Rey noted that nothing on the sewer survey pertains to the American Legion. He has filled it out in the past and given it to the committee but no one has looked into it. William Sullivan asked that he fill out the form for the American Legion.

Mayor Myhre noted that the committee will take a look to see if there is any mechanism for relief. If there is relief, it would apply to all non-profits. Henry Rey added that they are open six hours a day and the use is like a household. Mayor Myhre noted that the Committee had discussed billing according to water usage. The Borough did not do that because we had to come up with the money for the debt service.

Liz Johnson of Second Street noted that she was asked by neighbors to bring to the Borough's attention that Frenchtown's 150th Anniversary is next year. If the Borough would like to form a committee, she will help organize that. Mayor Myhre noted that he has had a conversation with the Fire Department and they will put the committee together.

Ed Jazowski of Cedar Street noted that the town did a survey with regard to the Master Plan. Will they do it again? Mayor Myhre responded that it goes through the Planning Board.

Henry Rey asked about the Memorial Day parade approval. Mayor Myhre noted that the Council did not receive anything from the American Legion. He recommended that the American Legion work with the Chief and to let the Borough know if you need anything.

Bob Haver of Third Street noted that he received a call from someone in Alexandria about connecting to Frenchtown's sewer. It might be worth looking into. He added that Phillipsburg does it with Lopatcong. Jack Opdyke noted that the building is not in the Borough's sewer service area. The Borough would have to change the sewer service area. And, it is on a County road as well.

Mayor Myhre noted that the Council will be going into executive session this evening in regard to River Mills.

Having no other public comments, the Mayor and Common Council closed the public comment session.

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Governing Body and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

On motion by Michele Liebttag, seconded by Jack Opdyke and carried by unanimous favorable roll call vote, the Mayor and Common Council approved the consent agenda approving the bills list of 5/4/16 as attached and Resolutions #2016-59 through #2016-60 as follows:

RESOLUTION NO. 2016-59

TEMPORARY BUDGET APPROPRIATIONS

BE IT RESOLVED, by the Mayor and Common Council of the Borough of Frenchtown, County of Hunterdon and State of New Jersey, that the 2016 Temporary Budget Appropriations be raised by the statutory one twelfth.

Brad Myhre, Mayor

Dated: 5-4-16

Attest:

Brenda S. Shepherd, RMC
Borough Clerk

**BOROUGH OF FRENCHTOWN
RESOLUTION #2016-60**

Resolution: Memorializing the approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Ridge Road –Improvement Project – Section IV.

NOW, THEREFORE, BE IT RESOLVED that Council of Frenchtown Borough memorializes the approval of the grant application by the Mayor on October 14, 2015 for the above stated project.

BE IT FURTHER RESOLVED that the Borough Engineer and Clerk were hereby authorized to submit an electronic grant application identified as MA-2016-Ridge Road – Section IV- 00632 to the New Jersey Department of Transportation on behalf of Frenchtown Borough.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Frenchtown Borough and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true cop of the Memorializing Resolution adopted by the Council on this 4th day of May, 2016.

Brenda S. Shepherd, RMC
Borough Clerk

My signature and the Clerk’s seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

Brenda S. Shepherd, RMC
Borough Clerk

Brad Myhre, Mayor
Presiding Officer

APPROVAL OF MINUTES

Regular Meeting – April 6, 2016

On motion by Cathy Leach, seconded by Michele Liebttag and carried by unanimous favorable roll call vote, the Mayor and Common Council approved the minutes of April 5, 2016 Regular Meeting.

Executive Session – March 2, 2016

On motion by Caroline Scutt, seconded by Jack Opdyke and carried by favorable roll call vote with Cathy Leach and Michele Liebttag abstaining, the Mayor and Common Council approved the Executive Session minutes of March 2, 2016.

Executive Session – April 6, 2016

On motion by Cathy Leach, seconded by Michele Liebttag and carried by favorable roll call vote with Jack Opdyke abstaining, the Mayor and Common Council approved the Executive Session minutes of April 6, 2016.

ORDINANCES:

Ordinance #768 – Cap Index Ordinance (Introduction)

On motion by Michele Liebttag, seconded by William Sullivan and carried by unanimous favorable roll call vote, the Mayor and Common Council approved to introduce Ordinance #768 as follows:

**ORDINANCE #768
CALENDAR YEAR 2016
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et.seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0.00% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Frenchtown, in the County of Hunterdon, finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$48,234.20 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Borough Council hereby determines that any amount authorized hereinabove

that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Frenchtown, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final appropriations of the Borough of Frenchtown shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$48,234.20 and that the CY 2016 municipal budget for the 3.5% be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

I, Brenda S Shepherd, Municipal Clerk, hereby certify that the above ordinance was introduced on May 4, 2016 at the regular Council meeting of the Frenchtown Borough Common Council.

Brenda S. Shepherd, RMC
Borough Clerk

Ordinance #769 – 2016 Salary and Wage Ordinance (Introduction)

On motion by Michele Liebttag, seconded by Caroline Scutt and carried by unanimous favorable roll call vote, the Mayor and Common Council approved to introduce Ordinance #769 as follows:

ORDINANCE #769

**AN ORDINANCE
REGULATING THE SALARY & WAGE
OF THE OFFICIALS AND EMPLOYEES
OF THE BOROUGH OF FRENCHTOWN
FOR THE YEAR 2016**

BE IT ORDAINED by the Mayor and Common Council of the Borough of Frenchtown as follows:

1. All prior Salary Ordinances of the Borough of Frenchtown are hereby repealed.

2. The following salaries for the year 2016 are hereby established for the following designated officials and employees of the Borough of Frenchtown:

Borough Clerk/Licensing Official/ Assessment Search Officer Certified	\$ 60,374.47
Registrar -----	\$ 2,546.33
Deputy Registrar -----	\$ 213.26
Deputy Registrar (Certified) -----	\$ 640.86
Tax Assessor-----	\$ 9053.24
Collector of Taxes-----	\$ 13,985.40
Tax Search Officer-----	\$ 751.83
Collector of Sewer Rents-----	\$ 6,468.14
Chief Financial Officer-----	\$ 9,995.72
Asst to Collector of Taxes/Sewer----	\$ 550.36
Chief of Police-----	\$ 81,606.08
Secretary Planning/Zoning-----	\$ 10,681.86
Fire Marshall-----	\$ 5,000.00
Medical Benefits Administrator-----	\$ 1,035.30
Shade Tree Secretary -----	\$ 368.38
Sewer Treatment Operator-----	\$ 71,186.16
CPWM Stipend-----	\$ 1,056.01

The following hourly rates are hereby established:

Deputy Borough Clerk-----	\$ 20.96
Police Patrolman (Part-time Senior) \$	21.79
Police Patrolman (Part-time 1 yr exp)\$	20.38
Police Patrolman (Part-time new) --- \$	18.73
Click It or Ticket Patrol-----	\$ 50.00
Public Works Manager -----	\$ 29.63
Public Works Senior, heavy -----	\$ 22.13
equipment operator	
Public Works (Part-time) \$	15.61
Licensed Sewer Treatment Plant-----	\$ 29.03
assistant	
Sewer Dept. Maint. A -----	\$ 27.74
Sewer Dept. Maint. B-----	\$ 21.00
Sewer Dept. Maint. C-----	\$ 15.00
DPW Class A -----	\$ 15.30
DPW Class B -----	\$ 12.00
DPW Class C- CDL -----	\$ 11.75
DPW Class D – non-CDL -----	\$ 9.00
Deputy Fire Inspector-----	\$ 8.00
School Crossing Guard-----	\$ 10.00
Police Assistant -----	\$ 14.50

Library Assistant -----	\$ 11.00
Clerical Class A -----	\$ 15.00
Clerical Class B -----	\$ 12.00
Clerical Class C -----	\$ 8.00
Recycling Coordinator-----	\$ 9.00

This Ordinance shall take effect immediately upon Final Passage and action as required by law.

Brad Myhre, Mayor

Dated: _____

ATTEST:

Brenda S. Shepherd, RMC
Borough Clerk

Ordinance #770 – 2016 Court Salary and Wage Ordinance (Introduction)

On motion by Michele Liebttag, seconded by William Sullivan and carried by unanimous favorable roll call vote, the Mayor and Common Council approved to introduce Ordinance #770 as follows:

ORDINANCE #770

**AN ORDINANCE
REGULATING THE SALARY & WAGE
OF THE OFFICIALS AND EMPLOYEES
OF THE JOINT MUNICIPAL COURT OF THE DELAWARE VALLEY
FOR THE YEAR 2016**

BE IT ORDAINED by the Mayor and Common Council of the Borough of Frenchtown as follows:

1. All prior Salary Ordinances of the Joint Municipal Court are hereby repealed.
2. The following salaries for the year 2016 are hereby established for the following designated officials and employees of the Joint Municipal Court:

Municipal Judge-----	\$ 21,002.64
Court Administrator -----	\$ 31,171.60
Prosecutor -----	\$ 7,247.10
Public Defender -----	\$ 1,360.01

The following hourly rates are hereby established:

Clerical Assistant to the Clerk-----\$5.64 per hour
Violations Clerk -----\$8.06 per hour
Bench Log and Court Clerk -----\$49.60 per court session

This Ordinance shall take effect immediately upon Final Passage and action as required by law.

Brad Myhre, Mayor

Dated: _____

ATTEST:

Brenda S. Shepherd, RMC
Borough Clerk

RESOLUTIONS

Resolution #2016-55 – 2016 Municipal Budget

Mayor Myhre thanked the budget committee, Clerk Shepherd, CFO Diane Laudenbach and Auditor Warren Korecky for all the help on the budget. There was a change made to the budget since its distribution to the Council. Funds were moved among sewer outlay, sewer capital and O&E. There is no change to the amount of funds. This keeps the sewer rate flat. The Borough increase is one cent which is the lowest in years. We are setting aside money in the open space fund for maintenance of trees that are dangerous in the park. We will also acquire a new mason dump. The health care and pension contributions has increased. Council President Liebttag thanked the Mayor for his time and effort on the budget. Responding to Caroline Scutt as to the decrease in revenues for the Municipal Court, Mayor Myhre noted that we did not bring in the money we anticipated last year. We are using County Open Space money to pay the debt service on the 150 acres and we are using the Open Space fund to pay the debt service on Old Frenchtown Field. We also are paying off a Bond Anticipation Note that is over 10 years old. On motion by Jack Opdyke, seconded by Michele Liebttag and carried by unanimous favorable roll call vote, the Mayor and Common Council approved Resolution #2016-55 as follows:

*RESOLUTION 2016-55
MUNICIPAL BUDGET NOTICE
MUNICIPAL BUDGET OF THE
BOROUGH OF FRENCHTOWN,
COUNTY OF HUNTERDON
FOR THE FISCAL YEAR 2016*

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2016;

BE IT FURTHER RESOLVED, that said Budget be published in the Hunterdon County Democrat in the issue of May 12, 2016;

The Governing Body of the Borough of Frenchtown does hereby approve the following as the Budget for the year 2016.

RECORDED VOTE:

AYES:	(Leach (Liebttag (Opdyke (Scutt (Sullivan (NAYS	(
ABSTAIN	((ABSENT	(Hindman (

Notice is hereby given that the Budget and Tax Resolution was approved by the Mayor and Council of the Borough of Frenchtown, County of Hunterdon, on the 4th of May, 2016.

A hearing of the Budget and Tax Resolution will be held at The Borough Hall on the 1st of June, 2016 at 7:30 pm at which time and place objections to said Budget and Tax Resolution for the year 2016 may be presented by taxpayers or other interested persons.

EXPLANATORY STATEMENT

SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

	Year 2016
1. Budget Appropriations – Adopted Budget	1,980,208.49
2. Appropriations added by NJSA 40A:4-87	2,584.19
3. Emergency appropriations	
Total Appropriations	1,982,792.68
4. Expenditures:	
(a) Paid or charged (including reserve for uncollected taxes	1,853,087.82
(b) Reserved	129,576.45
5. Unexpended balances canceled	128.41
Total expenditures and unexpended balances cancelled	1,982,792.68

BUDGET MESSAGE

**LOCAL UNIT HEALTH BENEFITS PROGRAM IMPACT –
 CHAPTER 2,P.L.2010**

Effective May 21, 2010 or on the expiration of any applicable labor agreement in force on that date, all employees must contribute a minimum of 1.5% of their current base salary towards their health benefits costs. This contribution is required of all employees who are members of any state or locally administered retirement system.

Projected Group Health Insurance Costs – 2016	166,468.00
Projected 2016 Employee Contributions	(15,000.00)
Net Group Health Benefits Appropriated – 2065	151,468.00

1977 APPROPRIATIONS “CAPS” CALCULATION

N.J.S.40A:4-45.1 et. seq. "The Local Government Cap Law" places limits on municipal expenditures. Commonly referred to as the "CAPS", it is actually calculated by a method established by the law.

In general the actual calculation works as follows. Starting with the figure in the 2015 budget for Total General Appropriations certain 2015 budget figures are subtracted; including the reserve for uncollected taxes, debt service, State and Federal aid, etc. Take the resulting figure and multiply it by 1.50% and this gives you the basic "CAP" or the amount of appropriations increase allowed over the 2015 Total General Appropriations. The Total General Appropriations may also be increased by 3.5%, if prior, to the introduction of the 2015 budget an index rate ordinance is approved by the governing body.

In addition to the increase allowed above, any increase funded by increase valuations from new construction or improvements is also allowed.

Also, the "CAPS" may be exceeded if approved by referendum. The actual "CAPS" for this municipality will be reviewed and approved by the Division of Local Government Services in the State Department of Community Affairs, but the calculations upon which this budget was prepared are as follows:

Total General Appropriations for 2016	\$1,980,208.00
Add: Cap Base Adjustment	
Adjusted Total General Appropriations for 2015	\$1,980,208.00
Less Exceptions:	
Total Other Operations	\$ 9,408.00
Total Public & Private Programs	\$ 8,322.00
Total Capital Improvements	\$20,000.00
Total Municipal Debt Service	\$344,358.00
Total Deferred Charges	
Reserve for Uncollected Taxes	\$220,000.00
Total Exceptions	\$602,088.00
Amount on which percentage is applied	\$1,378,120.00
3.50% "CAP"	\$48,234.20
Allowable Operating Appropriations before Additional Exceptions per (N.J.S.A. 40a:4-45-3)	\$1,428,354.20
Add:	
Increase in Ratables from New Construction & Improvements	
Cap Bank	\$45,334.76
Maximum Allowable Appropriations After Modification	\$1,471,688.96

It is hereby certified that this is a true copy of the budget resolution introduced by the governing body on May 4, 2016.

Brad Myhre, Mayor

Attest:

Brenda S. Shepherd,
Borough Clerk

Resolution #2016-61 – Authorizing Borough Engineer to solicit bids for the Ridge Road – Sections 2, 3 & 4 Improvement Project -

Mayor Myhre noted that the Borough received a total of \$488,000.00 in grants for Ridge Road. We will install curb and sidewalks from Hilltop Avenue onto Kingwood Avenue to the Widow McCrae House. Drainage will be under the sidewalk with catch basins. We will repave from Kingwood Avenue to Chestnut Avenue. The trenches will disappear and the properties will be graded and aprons installed for driveways. It will be a great enhancement. On motion by William Sullivan, seconded by Jack Opdyke and carried by unanimous favorable roll call vote, the Mayor and Common Council approved Resolution #2016-61 as follows:

RESOLUTION No. 2016-61

Authorizing Borough Engineer to solicit bids for the Ridge Road – Section 2, 3 & 4 Improvement Projects

Frenchtown Borough, Hunterdon County, NJ

WHEREAS, Frenchtown Borough (“Borough”) has been awarded three (3) grants from the Municipal Aid portion of the Transportation Trust Fund, for a total amount of \$488,000.00, from the NJDOT for the Ridge Road – Section 2, 3 & 4 Improvement Projects as part of the FY 2014, 2015 & 2016 programs; and

WHEREAS, the Borough has authorized the Municipal Engineer to prepare construction plans and specifications for the roadway improvements; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of Frenchtown Borough, that authorization be granted to the Municipal Engineer, William H. Burr, IV, P.E. of Maser Consulting, P.A. to advance the project and advertise for public bids in the local newspaper, Hunterdon County Democrat.

Certified as a true copy of the Resolution adopted by the Mayor and Council

On this 4th day of May, 2016

Brenda Shepherd, RMC, Borough Clerk

My signature and the Clerk’s seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the

grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL _____

(Clerk)
Brenda Shepherd
RMC, Borough Clerk

(Presiding Officer)
Brad Myhre, Mayor

Resolution #2016-62 – Resolution to defer local district school tax

Mayor Myhre noted that we do this every year. The auditor works with us on this and the school gets paid. This is how it is carried on the balance sheet for the budget. On motion by Jack Opdyke, seconded by Michele Liebtag and carried by unanimous favorable roll call vote, the Mayor and Common Council approved Resolution #2016-62 as follows:

RESOLUTION # 2016-62 - TO DEFER LOCAL DISTRICT SCHOOL TAXES

WHEREAS, the Local District School Tax for the year July 1, 2015 to June 30, 2016 was raised in the 2015 Tax Levy in the sum of \$1,947,960.00, and

WHEREAS, the statutes permit the deferral of such School Tax up to 50% of the School Tax Levy or \$ 973,980.00,

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Frenchtown, County of Hunterdon, that the Deferred School Tax for Local District School purpose be the sum of \$ 827,883.00 or 42.50% of the School Tax Levy as of December 31, 2015.

BE IT FURTHER RESOLVED, that three certified copies of this resolution be filed in the Office of the Director of the Division of Local Government Services.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A
TRUE COPY OF A RESOLUTION ADOPTED BY THE
BOROUGH COUNCIL OF THE Borough OF Frenchtown
AT A MEETING HELD ON MAY 4, 2016

BOROUGH CLERK

NEW BUSINESS

Approval to allow New Jersey Geological and Water Survey of the NJDEP to install a monitoring well at Old Frenchtown Field

Mayor Myhre noted that the New Jersey Geological and Water Survey of NJDEP is requesting permission to install a monitoring well at Old Frenchtown Field behind the old ball field or as an

alternative location near the parking lot. Subsequent to a brief discussion, the Council consented to the parking lot location, the alternate location, and requested that a representative of the Borough meet with the representative of the DEP when designating the site for the monitoring well and that the monitoring well be flush mounted.

Approval of the Town Wide Yard Sale by the Frenchtown Lions Club on May 21st and May 22nd

On motion by William Sullivan, seconded by Caroline Scutt and carried by favorable voice vote, the Mayor and Common Council approved the Town Wide Yard sale by the Frenchtown Lions Club on May 21st and May 22nd.

Approval of road closure for Bastille Day and Riverfest

A motion was made by Cathy Leach to close Bridge Street from Trenton Avenue to Harrison Street for Bastille Day and Riverfest. The motion was seconded by William Sullivan. Mayor Myhre opened the floor for discussion. Michele Liebttag noted that she is not sure if conversations took place with the business association. Chief Kurylka noted that he is all for closing Bridge Street for the events. He added that last year, a pedestrian was hit by a motorist and we had a bike hit. It took the ambulance 15 minutes to get through. There was a large volume of people. It is easier to direct traffic around the center of town. It will not interfere with the bank. When the west end of town is closed down, it creates problems. Chief Kurylka noted that he has not signed off on the logistics yet. Having no other comments, Mayor Myhre called the vote on the motion. The Mayor and Council approved the closure of Bridge Street from Trenton Avenue to Harrison Street for Bastille Day and Riverfest by favorable voice vote, with Jack Opdyke opposing.

Approval for Riverside Symphonia to hang banner

On motion by Cathy Leach, seconded by Michele Liebttag and carried by favorable voice vote, the Mayor and Common Council approved Riverside Symphonia to hang a banner on Bridge Street between June 17- July 5.

Approval to hold Karyn Pristas 7th Annual Memorial Blood Drive on June 4th or June 11th at the Park and Ride on River Road

On motion by Michele Liebttag, seconded by William Sullivan and carried by favorable voice vote, the Mayor and Common Council approved NJ Blood Center to hold the Karyn Pristas 7th Annual Memorial Blood Drive on June 4th or June 11th at the Park and Ride on River Road.

OLD BUSINESS

Mayor Myhre reported that at the Freeholder meeting yesterday, the Freeholders approved to reduce the speed limit on County Route 610, Kingwood Avenue. Zone 1, from Race Street to Ward Street will be 25 mph, Zone 2, from Ward Street to Ridge Road will be 35 mph and then 45 mph from there out. He appreciates that the Freeholders have addressed the concerns of the residents. They will repost the roadway. As to Everittstown Road passing zone, the Freeholders noted that there is no engineering reason to overriding the passing zone but they have indicated that they would be willing to do that as well.

Cathy Leach reported that at the Annual Park Clean Up on the 26th, there were more than 40 people who volunteered. Everyone worked hard and it looks fantastic. Eric Ferrida did repairs to the merry-go round and removed the smaller merry go round. Scott Johnson also helped. She thanked

Eric and Scott and also thanked everyone in the community for their support.

COUNCIL COMMENTS

As to the Sewer Plant, Jack Opyke reported that there are still some open items on the punchlist, the UV lamps are taller than the old ones, the disk filters, and the software update has not been installed. Everything else has been completed. In the Council packet, you will find Victor Gilardi's detailed report.

Michele Liebttag noted that there has been a lot of discussion about the blue trash and recycling receptacles downtown. The Borough has clean communities grant money and we are working to have the receptacles replaced. The Downtown Revitalization Committee report indicates the product that the committee selected. We are moving forward on it. Mayor Myhre added that the new trash contract with RVD has the company picking up the downtown receptacles. It is a great benefit to the Borough as far as manpower.

CORRESPONDENCE/ANNOUNCEMENTS

Mayor Myhre noted that the Borough received an email from the Freeholder Board that they are taking their meetings on the road and would like to host one in Frenchtown Borough. We will work with them on the date provided that Borough Hall is open. Clerk Shepherd will coordinate a date.

Referring to the Memorandum from the zoning officer, William Sullivan stated that he spoke with the zoning officer about the permit situation and the zoning officer provided a response. It would not require an amendment to the Land Use Ordinance but could be done by administrative action of the Mayor and Council. William Sullivan asked that this be added the next meeting's agenda.

Mayor Myhre reported that in addition to the Freeholders doing their meetings on the road, Freeholder Director LaGay and Freeholder Holt are doing the Comprehensive Economic Development survey results for the County's future and they are taken that to the different municipalities. They would like to bring that to Frenchtown as well. Mayor Cooper participated on the CEDS committee. They are highlighting the river towns and what we have here. He thinks it would be good for Frenchtown to host one of those events. We will contact Josie Glynn to see if they could come before the June meeting.

Caroline Scutt noted that there was focus groups being done around the Open Space and asked if anyone from the Environmental Commission was going. Jim Meade noted that the Environmental Commission is aware of it but he does not know if anyone was attending. Caroline Scutt stated that they are looking at the Open Space in conjunction with the County Master Plan. Mayor Myhre asked if someone from the Environmental Commission could attend. Jim Meade noted that Holly Lowe posted it and may be going.

EXECUTIVE SESSION

Mayor Myhre noted that the Council will go into executive session to discuss the following:

- A. Contract Negotiations – Frenchtown Bridge Street, LLC.

No action will be taken.

On motion by Michele Liebttag, seconded by Cathy Leach and carried by unanimous favorable voice vote, the Mayor and Common Council approved to go into executive session at 8:39 pm and approved Common Council Resolution #2016-62 as follows:

RESOLUTION #2016-62

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Borough Council is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Frenchtown in the County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - a. Contract Negotiations – Frenchtown Bridge Street, LLC.
3. The Borough Council may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

I, Brenda S. Shepherd, Borough Clerk, do hereby certify that the foregoing is a true copy of a resolution adopted by the Common Council of the Borough of Frenchtown at a meeting held on May 4, 2016.

Brenda S. Shepherd, RMC
Borough Clerk

The Governing Body came out of executive session at 9:00 pm.

ADJOURNMENT

Being no further business to come before the Mayor and Council, the meeting was adjourned at 8:39 pm on motion by Michele Liebttag, seconded by William Sullivan and carried by favorable voice vote.

Respectfully submitted,

Brenda Shepherd, RMC
Borough Clerk