

**CALL TO ORDER**

Mayor Warren Cooper called the special meeting to order at 7:30 p.m. and stated that in compliance with the "Open Public Meetings Act" this Meeting was duly noticed to the Hunterdon County Democrat and the Express Times on May 8, 2015; the Agenda has been posted at Borough Hall and distributed to the Courier News, the Express Times, the Hunterdon County Democrat, and the Star Ledger on May 8, 2015.

**ROLL CALL**

Present for the Meeting:

John Hindman  
Cathy Leach  
Michele Liebttag  
Jack Opdyke  
Caroline Scutt (arrived at 7:40 pm)  
William Sullivan

Absent from Meeting:

Borough Clerk, Brenda S. Shepherd, was also present for the Meeting. No members of the public were present.

Mayor Cooper noted that the Governing Body will hold a public hearing on the 2015 Budget but cannot adopt it because it needs to be amended. The State noted that the sewer budget pension and one of the insurance line item numbers were less than last years. It turns out those numbers were wrong. Those number should have been higher. In the packet for this evening, there is a resolution to amend the 2015 Budget and it exceeds the amount so we have to re-advertise and hold a public hearing on July 1<sup>st</sup> and then adopt at that meeting. The net difference is \$8,000.00.

**PUBLIC HEARING**

**Ordinance #756 - Ordinance to exceed the Municipal Budget Appropriation limits and to establish a Cap Bank (N.J.S.A. 40A: 4-45.14)**

The Mayor and Common Council approved to open the public hearing on Ordinance #756 by favorable voice vote. Having no public comments, the Mayor and Common Council approved to close the public hearing on Ordinance #756 by favorable voice vote.

**2015 Municipal Budget**

The Mayor and Common Council approved to open the public hearing on the 2015 Municipal Budget by favorable voice vote. Having no public comments, the Mayor and Common Council approved to close the public hearing on the 2015 Municipal Budget by favorable voice vote.

**PUBLIC COMMENTS**

The Council approved to open the public comment session. Having no comments from the public, the Council approved to close the public comment session.

**ORDINANCES:**

**ORDINANCE #756 - Ordinance to exceed the Municipal Budget Appropriation limits and to establish a Cap Bank (N.J.S.A. 40A: 4-45.14) - Adoption**

On motion by Jack Opdyke, seconded by John Hindman and carried by unanimous favorable roll call vote, the Mayor and Council approved the adoption of Ordinance #756 as follows:

**ORDINANCE #756  
CALENDAR YEAR 2015  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION  
LIMITS AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A:4-45.1 et.seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 1.50% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Borough Council of the Borough of Frenchtown, in the County of Hunterdon, finds it advisable and necessary to increase its CY 2015 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Borough Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$26,664.96 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

**WHEREAS**, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Borough Council of the Borough of Frenchtown, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2015 budget year, the final appropriations of the Borough of Frenchtown shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$46,663.68 and that the CY 2015 municipal budget for the 3.5% be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

I, Brenda S Shepherd, Municipal Clerk, hereby certify that the above ordinance was adopted on June 17, 2015 at the Special Council meeting of the Frenchtown Borough Common Council.

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Brenda S. Shepherd, RMC  
Borough Clerk

**ORDINANCE #757 - Bond Ordinance providing for the improvement of Ridge Road (Introduction)**

Mayor Cooper noted that we did not introduce this ordinance at the last meeting because we were going to incorporate the expense of the generators. Mayor Cooper noted that he spoke with Bond Counsel who recommended a separate ordinance. On motion by Cathy Leach, seconded by Michele Liebttag and carried by unanimous favorable roll call vote, the Mayor and Common Council approved to introduce Ordinance #757 as follows:

**ORDINANCE #757**

**BOND ORDINANCE PROVIDING FOR THE IMPROVEMENT OF RIDGE ROAD IN AND BY THE BOROUGH OF FRENCHTOWN, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$423,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$423,500 BONDS OR NOTES OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION.**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF FRENCHTOWN, IN THE COUNTY OF HUNTERDON, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized as a general improvement to be made or acquired by the Borough of Frenchtown, New Jersey. For the said improvement or purpose stated in said Section 3, there is hereby appropriated the sum of \$423,500, said sum being inclusive of all appropriations heretofore made therefor,

including the sum of \$320,000 received or expected to be received by the Borough from the New Jersey Department of Transportation as a grant-in-aid of financing the said improvement.

Section 2. For the financing of said improvement or purpose and to meet said \$423,500 appropriation, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$423,500 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Borough in a principal amount not exceeding \$423,500 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. (a) The improvement hereby authorized and purpose for the financing of which said obligations are to be issued is the reconstruction or resurfacing of Ridge Road in and by the Borough so as to provide a roadway pavement at least equal in useful life or durability to a roadway pavement of Class B construction (as such term is used or referred to in section 40A:2-22 of said Local Bond Law), together with all curbing, sidewalks, drainage facilities, landscaping, signage, structures, equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for said purpose is \$423,500.

(c) The estimated cost of said purpose is \$423,500.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purpose described in Section 3 of this bond ordinance is not a current expense and is a property or improvement which the Borough may lawfully acquire or

make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of said purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is ten (10) years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$423,500, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$75,000 for interest on said obligations, costs of issuing said obligations and other items of expense listed in and permitted under section 40A:2-20 of said Local Bond Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

(e) This bond ordinance authorizes obligations of the Borough to be issued for a project funded by a grant from New Jersey Department of Transportation and pursuant to section 40A:2-11(c) of said Local Bond Law no down payment is required for such obligations

Section 5. The funds from time to time received by the Borough on account of the grant referred to in Section 1 of this bond ordinance shall be used for financing the improvement or purpose described in Section 3 of this bond ordinance by application thereof either to direct payment of the costs of said improvement or purpose, or to payment or reduction of the authorization of the

obligations of the Borough authorized by this bond ordinance. Any such funds so received may, and all such funds so received which are not required for direct payment of such costs shall, be held and applied by the Borough as funds applicable only to the payment of obligations of the Borough authorized by this bond ordinance.

Section 6. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 7. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 8. The capital budget or temporary capital budget of the Borough is hereby

amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

**ORDINANCE #758 – An Ordinance regulating the Salary & Wage of the Officials and Employees of the Borough of Frenchtown for the year 2015 (Possible Introduction)**

Mayor Cooper noted that the COLA increase of 1.5% is incorporated into the ordinance along with the increase of \$1,000.00 for code enforcement, and \$11.00 per hour for the library assistance. All other lines stayed the same for positions we do not have people in. Also, the police assistant remained at \$13.12. On motion by Cathy Leach, seconded by Michele Liebttag and carried by unanimous favorable roll call vote, the Mayor and Common Council approved to introduce Ordinance #758 as follows:

ORDINANCE #758

AN ORDINANCE  
REGULATING THE SALARY & WAGE  
OF THE OFFICIALS AND EMPLOYEES  
OF THE BOROUGH OF FRENCHTOWN  
FOR THE YEAR 2015

**BE IT ORDAINED** by the Mayor and Common Council of the Borough of Frenchtown as follows:

1. All prior Salary Ordinances of the Borough of Frenchtown are hereby repealed.
2. The following salaries for the year 2015 are hereby established for the following designated officials and employees of the Borough of Frenchtown:

Borough Clerk/Licensing Official/ Assessment Search Officer Certified	\$ 57,690.66
Registrar -----	\$ 2,496.40
Deputy Registrar -----	\$ 209.08
Deputy Registrar (Certified) -----	\$ 628.29

Tax Assessor-----	\$ 8,875.73
Collector of Taxes-----	\$ 13,711.18
Tax Search Officer-----	\$ 737.09
Collector of Sewer Rents-----	\$ 6,341.31
Chief Financial Officer-----	\$ 9,799.73
Asst to Collector of Taxes/Sewer-----	\$ 539.57
Chief of Police-----	\$ 78,505.96
Police Patrolman- full time salaried-	\$ 59,751.21
Mayor -----	\$ 6,000.00
Zoning Officer-----	\$ 3,328.53
Secretary Planning/Zoning-----	\$ 10,472.41
Code Enforcement Officer-----	\$ 2,650.00
Library Clerk-----	\$ 9,102.77
Fire Marshall-----	\$ 5,000.00
Board of Health Secretary-----	\$ 1.00
Medical Benefits Administrator-----	\$ 1,015.00
Shade Tree Secretary -----	\$ 361.16
Sewer Treatment Operator-----	\$ 68,790.35
CPWM Stipend-----	\$ 1,035.30

The following hourly rates are hereby established:

Deputy Borough Clerk-----	\$ 20.55
Police Patrolman (full-time)-----	\$ 20.00
Police Patrolman (full-time salaried OT rate )	\$ 43.09
Police Patrolman (Part-time Senior)	\$ 21.36
Police Patrolman (Part-time 1 yr exp)	\$ 19.98
Police Patrolman (Part-time new) ---	\$ 18.36
Click It or Ticket Patrol-----	\$ 50.00
Public Works Manager-----	\$ 28.57
Public Works Senior, heavy ----- equipment operator	\$ 21.70
Public Works (Part-time)	\$ 15.30
Licensed Sewer Treatment Plant----- assistant	\$ 28.46
Sewer Dept. Maint. A -----	\$ 27.74
Sewer Dept. Maint. B-----	\$ 21.00
Sewer Dept. Maint. C-----	\$ 15.00
DPW Class A -----	\$ 15.30
DPW Class B -----	\$ 12.00
DPW Class C- CDL -----	\$ 11.75
DPW Class D – non-CDL -----	\$ 9.00
Deputy Fire Inspector-----	\$ 8.00
School Crossing Guard-----	\$ 10.00

Police Assistant -----	\$ 13.12
Library Assistant -----	\$ 11.00
Clerical Class A -----	\$ 15.00
Clerical Class B -----	\$ 12.00
Clerical Class C -----	\$ 8.00
Recycling Coordinator-----	\$ 9.00

This Ordinance shall take effect immediately upon Final Passage and action as required by law.

\_\_\_\_\_  
Warren E. Cooper, Mayor

Dated: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Brenda S. Shepherd, RMC  
Borough Clerk

**ORDINANCE #759 – An Ordinance regulating the Salary & Wage of the Officials and Employees of the Joint Municipal Court of the Delaware Valley for the year 2015 (Possible Introduction)**

Mayor Cooper noted that the COLA increase was 1.5%, the same as the Borough employees. The Borough’s percentage share for the court has also increased this year. On motion by Jack Opdyke, seconded by Michele Liebttag and carried by unanimous favorable roll call vote, the Mayor and Common Council approved to introduce Ordinance #759 as follows:

ORDINANCE #759

AN ORDINANCE  
REGULATING THE SALARY & WAGE  
OF THE OFFICIALS AND EMPLOYEES  
OF THE JOINT MUNICIPAL COURT OF THE DELAWARE VALLEY  
FOR THE YEAR 2015

**BE IT ORDAINED** by the Mayor and Common Council of the Borough of Frenchtown as follows:

1. All prior Salary Ordinances of the Joint Municipal Court are hereby repealed.
2. The following salaries for the year 2015 are hereby established for the following designated officials and employees of the Joint Municipal

Court:

Municipal Judge-----	\$ 23,256.80
Court Administrator -----	\$ 34,585.72
Prosecutor -----	\$ 7,105.00

Public Defender ----- \$ 1,333.34

The following hourly rates are hereby established:

Clerical Assistant to the Clerk-----\$ 61.04 per court session  
Bench Log and Court Clerk -----\$ 61.04 per court session  
Violations Clerk -----\$ 8.53 per hour

This Ordinance shall take effect immediately upon Final Passage and action as required by law.

\_\_\_\_\_  
Warren E. Cooper, Mayor

Dated: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Brenda S. Shepherd, RMC  
Borough Clerk

**ORDINANCE #760 - Bond Ordinance providing for the acquisition of new generators (Introduction)**

Mayor Cooper noted that last time we discussed the new generators with the OEM Director, Karen Harmon, she indicated that there would be an additional \$7,000.00 for the public works installation. There is a discrepancy between Karen Harmon’s figures and Engineer Burr’s figures. Engineer Burr recommended \$19,000.00 with the engineering costs. Mayor Cooper stated that he asked Bond Counsel to prepare the ordinance for \$75,000.00 to make sure it will cover everything for Borough Hall, the Police Department and Public Works. On motion by Michele Liebttag, seconded by Cathy Leach and carried by unanimous favorable roll call vote, the Mayor and Common Council approved to introduce Ordinance #760 as follows:

**ORDINANCE # 760**

**BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF NEW GENERATORS BY THE BOROUGH OF FRENCHTOWN, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$75,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF**

**\$23,800 BONDS OR NOTES OF THE BOROUGH FOR  
FINANCING SUCH APPROPRIATION.**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH  
OF FRENCHTOWN, IN THE COUNTY OF HUNTERDON, NEW JERSEY** (not less than  
two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized as a general improvement to be made or acquired by the Borough of Frenchtown, New Jersey. For the said improvement or purpose stated in said Section 3, there is hereby appropriated the sum of \$75,000, said sum being inclusive of all appropriations heretofore made therefor and including the sum of \$1,200 as the down payment for said improvement or purpose required by law and now available therefor by virtue of provision in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes, and including also the sum of \$50,000 received or expected to be received by the Borough from the Federal Emergency Management Agency as a grant-in-aid of financing the said improvement.

Section 2. For the financing of said improvement or purpose and to meet the part of said \$75,000 appropriation not provided for by application hereunder of said down payment and grant, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$23,800 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Borough in a principal amount not exceeding \$23,800 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. (a) The improvement hereby authorized and purpose for the financing of which said obligations are to be issued is the acquisition, by purchase, and installation of new and additional equipment by the Borough, including new generators for the Municipal Building,

Police Headquarters and Department of Public Works Garage, together with all equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for said purpose is \$23,800.

(c) The estimated cost of said purpose is \$75,000, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the amount of the said \$1,200 down payment for said purpose and the said \$50,000 FEMA grant for said purpose.

**Section 4.** The following additional matters are hereby determined, declared, recited and stated:

(a) The said purpose described in Section 3 of this bond ordinance is not a current expense and is a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of said purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is fifteen (15) years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$23,800, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$10,000 for interest on said obligations, costs of issuing said obligations and other items of expense listed in and permitted under section 40A:2-20 of said Local Bond Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

**Section 5.** The funds from time to time received by the Borough on account of the grant referred to in Section 1 of this bond ordinance shall be used for financing the improvement or purpose described in Section 3 of this bond ordinance by application thereof either to direct payment of the costs of said improvement or purpose, or to payment or reduction of the authorization of the obligations of the Borough authorized by this bond ordinance. Any such funds so received may, and all such funds so received which are not required for direct payment of such costs shall, be held and applied by the Borough as funds applicable only to the payment of obligations of the Borough authorized by this bond ordinance.

**Section 6.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant

to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

**Section 7.** The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

**Section 8.** The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

**Section 9.** This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

## **RESOLUTIONS**

### **Resolution #2015-75 - 2015 MUNICIPAL BUDGET Amendment**

Mayor Cooper noted that he explained the amendments earlier in the meeting. This resolution adjusts the three lines. The net result is an increase of \$8,000.00 or so in the sewer budget. On motion by Jack Opdyke, seconded by Cathy Leach and carried by unanimous favorable roll call vote, the Mayor and Common Council approved Resolution #2015-75 as follows:

#### **RESOLUTION #2015-75 BOROUGH OF FRENCHTOWN – HUNTERDON COUNTY RESOLUTION TO AMEND 2015 BUDGET**

WHEREAS, the local municipal budget for the year 2015 was approved on the 20<sup>th</sup> day of May, 2015 and

WHEREAS, the public hearing on said budget has been held as advertised, and

WHEREAS, it is desired to amend said approved budget, now

THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Frenchtown, County Hunterdon, that the following amendments to the approved budget of 2015 be made:

Recorded Votes	Ayes	( Hindman ( Leach ( Liebtag ( Opdyke ( Scutt	Nays	( ( (	Abstained	( ( (
					Absent	( Sullivan
DEDICATED SEWER UTILITY FUND BUDGET			<u>FROM</u>		<u>TO</u>	
10. dedicated Revenues from Sewer Utility:			350,084.00		358,634.00	
Operating Surplus Anticipated			350,084.00		358,634.00	
Total Operating Surplus Anticipated			965,084.11		973,634.11	
TOTAL SEWER UTILITIES REVENUES						
11. Appropriations for Sewer Utility:						
Operating:						
Liability Insurance			13,300.00		20,700.00	
Workmens Compensation Insurance			4,000.00		7,378.00	
Statutory Expenditures:						
Public Employees Retirement System			30,500.00		28,192.00	
TOTAL SEWER UTILITY APPROPRIATIONS			965,084.11		973,634.11	

BE IT FURTHER RESOLVED, that one certified copy of this resolution be filed forthwith in the Office of the Director of Local Government Services for certification of the local municipal budget so amended.

BE IT FURTHER RESOLVED, that this complete amendment or summary, in accordance with the provisions of N.J.S.A. 40A:4-9, be published in the Hunterdon County Democrat in the issue of June 25, 2015, and that said publication contain notice of public hearing on said amendment to be held at Borough Hall on July 1, 2015 at 7:30 pm.

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the governing body on the 17<sup>th</sup> day of June, 2015.

Certified by me  
June 17<sup>th</sup>, 2015

\_\_\_\_\_  
Municipal Clerk

**Resolution #2015-76 – Resolution to hire Engineer Timothy Bradley to file the NJDEP NJDPDES Renewal and Modification Permit Application for the Wastewater Treatment**

Mayor Cooper stated that we were going back and forth about hiring Engineer Tim Bradley to file the NJDEP NJDPDES Renewal permit. He had a conversation with Victor Gilardi who said he could not do the renewal application and added that in the past, every five years, we have always hired an outside engineer to do the permit renewal. Jack Opdyke stated that he had a conversation a week ago with Victor Gilardi and ask him to try to do the renewal application. Victor Gilardi did try and could not do it. Mayor Cooper noted that there is a lot of technical information required. On motion by John Hindman, seconded by Jack Opdyke and carried by unanimous favorable roll call vote, the Mayor and Common Council approved Resolution #2015-76 as follows:

**RESOLUTION #2015-76**

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR AN ENGINEER TO PREPARE THE NJDEP NJPDES RENEWAL AND MODIFICATION PERMIT APPLICATION FOR THE WASTEWATER TREATMENT PLANT**

**WHEREAS**, the Borough of Frenchtown has a need to acquire an Engineer to prepare the NJDEP NJPDES Renewal and Modification Permit Application for the Wastewater Treatment Plant; and

**WHEREAS**, Engineer Timothy Bradley of Kleinfelder has submitted a proposal dated June 8, 2015, in the amount of \$8,000.00 to prepare the permit application; and

**WHEREAS**, the Common Council of the Borough of Frenchtown desired to award a non-fair and open professional services contract to Engineer Timothy Bradley of Kleinfelder; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40:11-1 et. seq. requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contracts themselves must be available for public inspection; and

**WHEREAS**, the Common Council of the Borough of Frenchtown wishes to authorize the Borough to enter into a contract with Engineer Timothy Bradley of Kleinfelder to prepare the NJDEP NJPDES Renewal and Modification Permit Application for an amount not to exceed \$8,000.00; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for this contract as required pursuant to N.J.A.C. 5:30-5.

**NOW THEREFORE BE IT RESOLVED** that the Mayor & Common Council of the Borough of Frenchtown authorizes the Borough to enter into a contract with Engineer Timothy Bradley of Kleinfelder as described herein in an amount not to exceed \$8,000.00; and

**BE IT FURTHER RESOLVED** that notice of this action will be published in the Hunterdon County Democrat on June 25, 2015.

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Warren E. Cooper, Mayor

Dated: June 17, 2015  
Attest:

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Brenda S. Shepherd, RMC  
Borough Clerk

**Resolution #2015-77 – Resolution to establish an Open Space Tax**

Mayor Cooper noted that the Borough adopted an ordinance to establish an Open Space Tax. The ordinance requires that you establish the rate up to two cents by resolution. On motion by Cathy Leach, seconded by John Hindman and carried by unanimous favorable roll call vote, the Mayor

and Common Council approved Resolution #2015-77 as follows:

**BOROUGH OF FRENCHTOWN**

**Resolution 2015-77**

WHEREAS, the Borough of Frenchtown has adopted Ordinance #746, subsequent to approval of a referendum by the voters, to establishing an Open Space Tax which tax is to be established and amended periodically by Resolution of the Common Council of the Borough of Frenchtown; and

WHEREAS, the Common Council of the Borough of Frenchtown seeks to impose an Open Space Tax of \$0.02 per \$100.00 of assessed value commencing for the calendar year 2015.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Common Council of the Borough of Frenchtown that the Open Space Tax under Ordinance #746 shall be \$0.02 per \$100.00 of assessed value commencing for the calendar year 2015.

Dated: June 17, 2015

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Warren E. Cooper, Mayor  
Borough of Frenchtown

ATTEST:

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Brenda S. Shepherd, RMC  
Borough Clerk

**COUNCIL COMMENTS**

Mayor Cooper noted that he received a copy of an email from Milford on the superfund site. We can get comments in by tomorrow.

Mayor Cooper also noted that he received an invitation from Milford to attend a presentation on June 30<sup>th</sup> about eminent domain in reference to the pipeline. It is limited to 50 people.

Mayor Cooper noted that the Borough will advertise the Budget Amendment and will adopt the budget on July 1<sup>st</sup>. We cannot adopt it this evening.

Mayor Cooper thanked everyone for coming.

**ADJOURNMENT**

Being no further business to come before the Mayor and Council, the meeting was adjourned at 7:51 pm on motion by Michele Liebttag, seconded by Cathy Leach and carried by favorable voice vote.

Respectfully submitted,

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Brenda Shepherd, RMC  
Borough Clerk