

BOROUGH OF FRENCHTOWN
Mayor and Common Council
Regular Meeting
AGENDA

October 5, 2011

Borough Hall 7:30 p.m.

CALL TO ORDER

- A. Statement of Compliance
- B. Flag Salute
- C. Roll Call

PUBLIC HEARING

Ordinance #706 - Bond Ordinance amending bond ordinance #639 providing for the installation of a park and ride and related improvements along river road and providing for a village green along the Delaware River, for and by the Borough of Frenchtown, in the County of Hunterdon, New Jersey, appropriating \$825,000 therefore, and authorizing the issuance of \$783,750 bonds or notes of the borough to finance part of the cost thereof finally adopted on March 1, 2006 amending the improvements to include the bridge street and S. Harrison Street project by the Borough of Frenchtown in the County of Hunterdon

PUBLIC COMMENTS

- A. Frenchtown Elementary School Board President
- B. Riverdogs

CONSENT AGENDA - All matters listed on the Consent Agenda are considered to be routine by the Governing Body and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

RESOLUTIONS

PRESENTATION OF MINUTES

- A. August 3, 2011
- B. September 7, 2011

PRESENTATION OF VOUCHERS

- A. Current Account
- B. Planning Board Trust Account
- C. Capital Improvement Account
- D. Animal Control Trust Account
- E. Sewer Utility Account
- F. Sewer Capital Improvement Fund Account
- G. Trust Fund Account
- H. Grant Fund Account
- I. Off-Duty Police Officer's Trust Fund Account

RESOLUTIONS:

- A. Resolution #2011-74 -Resolution to adopt the Hunterdon County All Hazards Pre-Disaster Mitigation Plan
- B. Resolution #2011-75 - Resolution authorizing the sale of Municipal Personal property at the County auction

ORDINANCES

A. Ordinance #706 - Bond Ordinance amending bond ordinance #639 providing for the installation of a park and ride and related improvements along river road and providing for a village green along the Delaware River, for and by the Borough of Frenchtown, in the County of Hunterdon, New Jersey, appropriating \$825,000 therefore, and authorizing the issuance of \$783,750 bonds or notes of the borough to finance part of the cost thereof finally adopted on March 1, 2006 amending the improvements to include the bridge street and S. Harrison Street project by the Borough of Frenchtown in the County of Hunterdon (Adoption)

B. Ordinance #702 - An Ordinance repealing Chapter XIV titled "Fire Prevention" of the Revised General Ordinances and replacing it with a new Chapter XIV entitled "Fire Prevention" (Introduction)

C. Ordinance #703 - An Ordinance amending Article V, titled "Administration, Procedures and Development Applications", Section 504, titled "Applicability of Requirements" by adding a new Subsection 504F, titled "Fire Department Review and Inspection", and Section 508, titled "Checklists", Section 508A, titled "Checklist of Details Required for Minor Subdivision Plans", Section 508B, titled "Checklist of Details for Preliminary Major Subdivision Plats and Preliminary Site Plans", Section 508C, titled "Checklist of Details Required for Final Major Subdivision Plats and Final Site Plans", and Section 508D titled "Checklist of Details Required for Variance Applications" all to provide for review and comment by the Fire Department (Introduction)

NEW BUSINESS

A. Halloween Parade

B. Trick or Treat - October 31th 5 -7 pm

C. Award of Bid for the Bridge Street/S. Harrison Street Improvement

COMMITTEE REPORTS

A. Police & Fire - Brad Myhre/Gerry St. Onge

B. Streets & Roads - Robb Arent

C. Buildings & Grounds - William Sullivan

D. Sewer Utility - Ron Sworen

E. Sanitation/Health - Bryan Davison

F. Parks/Special Events - Gerry St. Onge

G. Economic Development & Tourism Committee - Seth A. Grossman

H. Finance/Administration - Ron Sworen

CORRESPONDENCE

ADJOURNMENT

Date: October 5, 2011

cc:	Mayor	Council Members
	Attorney	Courier News
	Express Times	Newark Star Ledger
	Bulletin Board	Hunterdon County Democrat

**BOROUGH OF FRENCHTOWN
RESOLUTION #2011-74**

Resolution to adopt the Hunterdon County All Hazards Pre-Disaster Mitigation Plan

WHEREAS, the Hunterdon County Department of Public Safety, Division of Emergency Management and 9-1-1 Coordination has been engaged with the State of New Jersey, Office of the Attorney General, Department of Law and Public Safety, Division of the State Police in conducting the Northern Delaware River Region All Hazards Pre-Disaster Mitigation Planning process pursuant to a FY 08 Pre-Disaster Mitigation (PMD) Planning Grant; and

WHEREAS, the purpose of the PDM planning process was to develop all-hazards mitigation plans for the four counties of the Northern Delaware River Region, namely Sussex, Warren, Hunterdon and Mercer, and all municipalities within the said four counties; and

WHEREAS, the period of performance to develop the PMD Plans with a six month extension was from January 9, 2009 through June 30, 2011; and

WHEREAS, the Sussex County Sheriff's Office, Division of Emergency Management and 9-1-1 Coordination took the lead role in coordinating the development of all-hazards mitigation plans for all four counties and their municipalities through James Lee Witt Associates; and

WHEREAS, the spending plan included a 25% in-kind match in the form of non-supplanted employee salaries, wages and benefits, and expenses related to the planning process; and

WHEREAS, said 25% in-kind match was more than achieved by contributions of in-kind services from all four counties and approved by the New Jersey State Police, Hazards Mitigation Unit; and

WHEREAS, the New Jersey State Police, Emergency Management Section, Hazards Mitigation Unit, approved said plans and forwarded them to the Federal Emergency Management Agency, Region 2, New York City; and

WHEREAS, the Federal Emergency Management Agency, Region 2, has approved all plans developed under the FEMA grant; and

WHEREAS, all participating municipalities are urged to draft a similar resolution to adopt the plan.

NOW, THEREFORE, BE IT RESOLVED that the Borough of Frenchtown does hereby adopt the Hunterdon County All Hazards Pre-Disaster Mitigation Plan (on file in Clerk's Office) directing applicable county agencies to pursue appropriate PDM project funding; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded:

1. The State of New Jersey, Office of the Attorney General, Department of Law and Public Safety, Division of the State Police, SFC Robert Little, State Hazard Mitigation Officer, Post Office Box, 7068, West Trenton, New Jersey, 088628-0068
2. The Sussex County Sheriff's Office, Division of Emergency Management, 39 High Street, Newton, New Jersey 07860
3. The Sussex County Treasurer, c/o Laurie L. Gallant, One Spring Street, Newton, New Jersey 07860

Ronald M. Sworen, Mayor

Attest:

Brenda S. Shepherd, RMC
Borough Clerk

CERTIFICATION

I, Brenda S. Shepherd, Clerk of the Borough of Frenchtown, County of Hunterdon, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on the 5th day of October, 2011.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Borough this 5th day of October, 2011.

Brenda S. Shepherd, RMC
Borough Clerk

RESOLUTION #2011-75
Resolution to authorize the sale of Municipal Personal Property

WHEREAS, the Borough of Frenchtown has determined that certain personal property as described on the attached Schedule "A" is no longer needed for public purposes; and

WHEREAS, N.J.S.A. 40A:11-36 requires that all such personal property be sold at public sale to the highest bidder.

WHEREAS, the Hunterdon County Board of Freeholders has invited all Hunterdon County Municipalities to participate in an auction of surplus Auto/Equipment that will take place in the late summer or early fall of 2011 and

WHEREAS, participating municipalities will be asked to contribute financially for the cost of the auctioneer(including advertising, postage and auction services) which historically has been 3.5%-5% of the gross sales, and

WHEREAS, the Frenchtown Borough Clerk has notified the following departments soliciting items to be included in the auction:

Frenchtown Borough Department of Public Works, Frenchtown Borough Police Department

NOW, THEREFORE, BE IT RESOLVED by the Township Committee for the Borough of Frenchtown, County of Hunterdon, State of New Jersey as follows:

1. The attached schedule of Borough property is hereby declared to be surplus, no longer needed for public purpose; and
2. The County of Hunterdon is authorized to sell at auction these items, and
3. The Borough of Frenchtown agrees to abide by the prescribed requirements set forth by the County of Hunterdon.

Borough of Frenchtown

Ronald M. Sworen, Mayor

ATTEST:

Brenda S. Shepherd, RMC
Borough Clerk

**BOROUGH OF FRENCHTOWN
ORDINANCE #706**

**BOND ORDINANCE AMENDING BOND ORDINANCE #639 PROVIDING FOR THE
INSTALLATION OF A PARK AND RIDE AND RELATED IMPROVEMENTS ALONG RIVER
ROAD AND PROVIDING FOR A VILLAGE GREEN ALONG THE DELAWARE RIVER, FOR
AND BY THE BOROUGH OF FRENCHTOWN, IN THE COUNTY OF HUNTERDON, NEW
JERSEY, APPROPRIATING \$825,000 THEREFORE, AND AUTHORIZING THE ISSUANCE
OF \$783,750 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST
THEREOF FINALLY ADOPTED ON MARCH 1, 2006 AMENDING THE IMPROVEMENTS TO
INCLUDE THE BRIDGE STREET AND S. HARRISON STREET PROJECT BY THE
BOROUGH OF FRENCHTOWN IN THE COUNTY OF HUNTERDON.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF FRENCHTOWN IN
THE COUNTY OF HUNTERDON, NEW JERSEY AS FOLLOWS:

Section 3 (a): is amended to read:

The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is for the installation of a park and ride and related improvement along River Road, the installation of a village green along the Delaware River, including the construction of pedestrian walkways and seating areas through the village green and all work necessary therefore and incidental thereto and additional improvements to Bridge Street and S. Harrison Street and all work necessary therefore and incidental thereto.

This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

Introduction:

Publication:

Public Hearing:

Ronald M. Sworen, Mayor

ATTEST:

Brenda S. Shepherd, Clerk

(Draft as of September 26, 2011)

EXPLANATION: This Ordinance amends Article V, titled "Administration, Procedures and Development Applications", Section 504, titled "Applicability of Requirements" by adding a new Subsection 504F, titled "Fire Department Review and Inspection", and Section 508, titled "Checklists", Section 508A, titled "Checklist of Details Required for Minor Subdivision Plans", Section 508B, titled "Checklist of Details for Preliminary Major Subdivision Plats and Preliminary Site Plans", Section 508C, titled "Checklist of Details Required for Final Major Subdivision Plats and Final Site Plans", and Section 508D titled "Checklist of Details Required for Variance Applications" all to provide for review and comment by the Fire Department.

ORDINANCE #703

AN ORDINANCE AMENDING ARTICLE V, TITLED "ADMINISTRATION, PROCEDURES AND DEVELOPMENT APPLICATIONS", SECTION 504, TITLED "APPLICABILITY OF REQUIREMENTS" BY ADDING A NEW SUBSECTION 504F, TITLED "FIRE DEPARTMENT REVIEW AND INSPECTION", AND SECTION 508, TITLED "CHECKLISTS", SECTION 508A, TITLED "CHECKLIST OF DETAILS REQUIRED FOR MINOR SUBDIVISION PLANS", SECTION 508B, TITLED "CHECKLIST OF DETAILS FOR PRELIMINARY MAJOR SUBDIVISION PLATS AND PRELIMINARY SITE PLANS", SECTION 508C, TITLED "CHECKLIST OF DETAILS REQUIRED FOR FINAL MAJOR SUBDIVISION PLATS AND FINAL SITE PLANS", AND SECTION 508D TITLED "CHECKLIST OF DETAILS REQUIRED FOR VARINACE APPLICATIONS" ALL TO PROVIDE FOR REVIEW AND COMMENT BY THE FIRE DEPARTMENT.

BE IT ORDAINED, by the Borough of Frenchtown Common Council, in the County of Hunterdon and State of New Jersey, as follows:

Section 1. Article V, titled "Administration, Procedures and Development Applications", Section 504, titled "Applicability of Requirements" is hereby amended by adding a new Subsection 504F, titled "Fire Department Review and Inspection" as follows:

F. Fire Department Review and Inspection.

1. Prior to the holding of any public hearing on any application for major or minor subdivision, or major or minor site plan approval, or a variance approval, the applicant shall notify the Borough of Frenchtown Fire Department by following the Checklist requirements contained in Sections 508A, 508B, 508C and 508D to allow for review and comment by the Fire Department.

2. Prior to construction, the applicant shall furnish to the Fire Department one (1) copy of a general plat of such application on eight and five-tenths by eleven inch paper, in notebook form, with all road names and water supply points clearly delineated, suitable for use to assist in locating such development or locations therein under emergency circumstances.

3. Prior to the issuance of a certificate of occupancy for any major or minor subdivision, or major or minor site plan, or variance approval, the applicant shall contact the Borough of Frenchtown Fire Department and permit the Fire Department to inspect and familiarize their personnel with the site unless the Fire Department determines that there is no necessity for any such inspection.

4. The requirements of this Section 504F shall not apply to applications for approval of a sign.

Section 2. Section 508 titled "Checklists" is hereby amended by adding new Checklist items to Section 508A, titled "Checklist of Details Required for Minor Subdivision Plats", Section 508B, titled "Checklist of Details required for Preliminary Major Subdivision Plats and Preliminary Site Plans", Section 508C, titled "Checklist of Details Required for Final Major Subdivision Plats and Final Site Plans", and Section 508D, titled "Checklist of Details Required for Variance Applications", by adding to each Checklist the following:

_____ One complete set of the application, plans and supporting documents in a separate envelope addressed to the Fire Department

for its review and comment.

Section 3. Severability. If any portion, paragraph, clause, sentence or phrase of this Ordinance is determined to be invalid by any court of competent jurisdiction, such invalidity shall not affect the remaining portions of this Ordinance.

Section 4. Effective Date. This Ordinance shall take effect immediately upon publication of Notice of Final Passage in the manner provided by law.

Ronald M. Sworen, Mayor

ATTEST:

Brenda Shepherd, RMC, Borough Clerk

Introduction: _____

Publication: _____

Second Reading: _____